

Call for Nominations Even Years

NYSLAA Executive Council Elections Chair, Cheryl Paine (2026)

Each year NYSLAA seeks nominations for three officers.

This October we will hold elections for Vice President, Membership Secretary, Recording Secretary, and Conference Coordinator.

NYSLAA officers serve a two-year term and shall submit a written annual report to the President in January.

The **Vice President** shall:

- 1) Perform the duties of the President in the President's absence
- 2) Serve as the Association's archivist; 3) perform other such duties as may be required

The **Membership Secretary** shall:

- 1) Receive and process membership applications
- 2) Maintain a list of correct names and addresses of active (both regular and associate) members of the Association
- 3) Supply the Election Committee with a current list of regular members
- 4) Chair Membership Committee
- 5) Perform such other duties as required

The **Recording Secretary** shall:

- 1) Keep and distribute the official record of all general sessions of the Association and of the meetings of the Executive Council;
- 2) Chair the Newsletter Committee
- 3) Chair the Election Committee in odd years
- 4) Perform such other duties as may be required

The **Conference Coordinator** shall:

- 1) Coordinate annual conference planning
- 2) Oversee creation of conference forms, programs and logo clothing
- 3) Negotiate conference facilities agreements
- 4) Perform such other duties as may be required

Step-Up for NYSLAA! • Run for an office or nominate a colleague! • Take an active part in NYSLAA's future. • Serving as an Officer can be a rewarding experience. • The nomination form is also available online at nyslaa.org.

New York State Library Assistants' Association

Executive Council Officer Nomination Form

I nominate _____ for the office of:

_____ Vice President _____ Membership Secretary _____ Recording Secretary

_____ Conference Coordinator

Signed: _____

Print Name: _____

Library: _____

Phone: _____ Email: _____

Please be sure to include a brief bio of the nominee with this form.

Candidate Acceptance Form I accept the above nomination.

Signed: _____

Print Name: _____

Library: _____

Phone: _____ Email: _____

Return to: Cheryl Paine, Gorham Free Library, PO Box 211, Gorham, NY 14461

or send by email to: cpaine@owwl.org

Nominations must be received by October 1, 2026