

New York State Library Assistants' Association

43rd Annual Conference



**Library Workers: Making Connections
and Making a Difference**

Hosted by METRO NY - LASSA SIG

Held at Sonesta Downtown White Plains, NY

Tours

Wednesday June 5, 2024



Kykuit, The Rockefeller Estate

GPS address for Visitor Center:
381 N Broadway, Sleepy Hollow, NY

GPS address for overflow lot:
100 Continental St., Sleepy Hollow, NY

This tour location is between 30 to 40 minutes away from Sonesta, White Plains.

You will need to drive or carpool.

Meet at registration at 12:00pm

A majestic paradise with sweeping river views...

See the Hudson Valley's top cultural attraction! Kykuit was home to four generations of the Rockefeller family, beginning with the philanthropist John D. Rockefeller, founder of Standard Oil. His business acumen made him, in his day, the richest man in America. Now a historic site of the National Trust for Historic Preservation, this extraordinary landmark has been continuously and meticulously maintained for more than 100 years.



The Percy Grainger Home and Studio

7 Cromwell Pl, White Plains, NY 10601

A short drive 15 minute from the hotel.

Meet at registration at 12:30pm

This historic home located in White Plains, Westchester County, New York was built in 1893 and is a two-story, three-bay-wide dwelling with a pyramidal hipped roof in the American Four square-style. It features a full-width, one-story porch supported by four Doric order columns. The main entrance is a Dutch door. It was the home of musician Percy Grainger from 1921 to his death in 1961.

It was added to the National Register of Historic Places in 1993.

Workshop Choices Thursday—June 6, 2024

Workshop Session I 10:00—11:30 Please see insert for speaker information.

- 1. Managing Your Career in Changing Times**
Staff from the
Westchester Public Library
This workshop will build self-awareness to clarify your career direction. It will explore career alternatives. You will learn about the latest job search trends, including resumes, interviewing, and LinkedIn.
- 2. Active Violence Emergency Response Training**
Jennifer Guzman
AVERT goes beyond active shooter training. It teaches emergency bleeding control techniques, warning signs of a potential aggressor, and quick response in a violent situation. Understand the ways to respond in the critical seconds during an event: escape, evade, or attack. The goal of this workshop is to gain the confidence needed to respond.
- 3. Developing a Strong Personal Brand**
Cheryl Marriott
This workshop will help participants develop their personal brand and promote themselves in the professional world. They will learn how to identify their strengths and weaknesses, create a strong online presence, and network effectively.
- 4. Delight Every Patron: Customer Service, Strategies For Success**
Valentin Colon
Nina Manning
Turn every interaction into a positive experience! Learn the secrets of creating genuine connections, building rapport, and exceeding patron expectations. Discover how to cultivate a welcoming atmosphere, personalize your approach, and go the extra mile. Ideal for: library staff who want to create a service environment that fosters loyalty and positive community engagement.

Workshop Session II 1:30—3:00

- 5. Active Violence Emergency Response Training**
Jennifer Guzman
AVERT goes beyond active shooter training. It teaches emergency bleeding control techniques, warning signs of a potential aggressor, and quick response in a violent situation. Understand the ways to respond in the critical seconds during an event: escape, evade, or attack. The goal of this workshop is to gain the confidence needed to respond.
- 6. GOOGLE DOCS**
Gregg Headrick
This workshop will introduce library assistants to the basics of Google Docs, a powerful online word processing tool. Participants will learn how to create, edit, and format documents, as well as how to collaborate with others in real time.
- 7. Time Management for Library Assistants**
Violet O. Price
This workshop will teach participants how to manage their time effectively. They will learn about different time management techniques and tools. Participants will develop strategies to improve their productivity.
- 8. Sustainable Thinking for Libraries**
Matthew Bollerman
Our future depends on all of us working together with empathy, respect, and understanding to adapt to the many challenges facing society. Explore the importance of infusing the core value of sustainability into everything we do, and demonstrate how libraries that lead into the future using 'sustainable thinking' fulfill our mission as libraries in new and innovative ways.

Workshop Choices Friday—June 7, 2024

Workshop Session III 8:45—10:15 Please see insert for speaker information.

9. Building Resilience and Managing Stress
Natasha Isma

This workshop will teach participants how to build resilience and manage stress. They will learn about different stress management techniques and strategies. Attendees will also develop coping mechanisms for dealing with stress.

10. Starting Your Certificate of Achievement or Get Help Completing It
Donna Hanna
Wendy Freier

To start your Certificate of Achievement bring the following with you: higher education transcript as well as a letter from your institution stating your Full Time Equivalency (FTE) as defined by your institution. To continue working on your certificate, bring the items that you are currently working on adding and we can work on it together.

11. Realistically Addressing Problems When You're Not in Charge (updated)
Liz King

Attendees will learn to differentiate between adaptive and technical problems, define and utilize systems thinking, and recognize common system archetypes. We will identify common roadblocks and challenges in embracing leadership. In addition, attendees will learn how to apply the "balcony perspective" principle to a case study. No prior knowledge is needed, but your list of (library) problems will be useful.

12. Ethics and Advocacy for Library Assistants
Max Prime

This workshop will teach participants about the ethical codes and standards that apply to library assistants. Participants will learn about the importance of advocacy in the library profession and develop skills for advocating for libraries and their users.

Workshop Session IV 10:30—12:00

13. Student Success and Mentorship across Generations
Alexander Eustice-Corwin

We will discuss the nature of emerging adulthood, the role of identity exploration in emerging adult development, and consider the importance of mentors in identity exploration and development. Equipped with a developmental lens, we will tackle the concept of "student success" and then consider the merits of a neo-Aristotelian understanding of student success. The student will go on to consider the role of established adult mentors in student success and the informal role of academic libraries in the facilitation of mentorship across generations.

14. How Does Your Identity Influence Your Leadership?
Liz King

Attendees will reflect on their identities and learn to recognize how identities affect leadership. The goal of this interactive workshop is to incorporate known theories into your day-to-day library challenges, utilizing a "brave space" and learning when to "call in" and when to "call out." We will incorporate tenets from Critical Race Theory, Black Feminist Theory, and Queer Theory. You do NOT need prior knowledge of theory, but your list of examples of discrimination in libraries will be useful.

15. The Future of Work in Libraries
Caroline Kravitz

This workshop will explore the changing landscape of the library workforce and how library assistants can prepare for the future. Participants will learn about emerging trends in the library field, new job opportunities, and the skills they need to be successful in the future.

16. Libraries Serving Community Hubs: Meeting the Needs of Diverse Communities
Sara Banks

This workshop will explore the unique challenges and opportunities of providing library services in Community Hubs. Participants will learn about best practices for collection development, outreach, and programming in a rural setting. They will also have the opportunity to share their own experiences and ideas with colleagues from across the state.

NYSLAA Program June 5 - 7, 2024

Wednesday, June 5, 2024

- 11:00 ~ 5:00 p.m. Conference Registration – Plaza Ballroom
12:00 ~ 4:30 p.m. Tours: (See Tour page for more details)
1:00 ~ 4:30 p.m. Kykuit, the Rockefeller Estate Tour **\$25.00/person** ~ Meet at registration at 12:00pm
1:00 ~ 4:30 p.m. The Percy Grainger Home and Studio **\$20.00/person** ~ Meet at registration at 12:30pm
6:00 ~ 9:00 p.m. Meet and Greet: **Included in the registration price** ~ Larchmont in the Sonesta Hotel
We will exchange white elephant gifts. The gifts should cost no more than \$15.00.

Thursday, June 6, 2024

- 7:00 ~ 8:00 a.m. Conference Registration – Plaza Ballroom
7:00 ~ 8:30 a.m. Hot Breakfast Buffet – Plaza Ballroom
8:30 ~ 9:45 a.m. Welcoming Remarks and Town Meeting. Please join us. Plaza Ballroom
10:00 ~ 11:30 a.m. Workshop Session I
11:30 ~ 1:00 p.m. Lunch – On Your Own
1:30 ~ 3:00 p.m. Workshop Session II
5:00 ~ 9:00 p.m. Dinner at Mix Restaurant in the Sonesta Hotel
It's a LUAUI Bring your leis, flowered shirts, sunglasses, and more!

Friday, June 7, 2024

- 7:00 ~ 8:00 a.m. Conference Registration – Plaza Ballroom
7:00 ~ 8:30 a.m. Hot Breakfast Buffet – Plaza Ballroom
8:00 ~ 8:30 a.m. Welcome and Announcements – Plaza Ballroom
8:45 ~ 10:15 a.m. Workshop Session III
10:30 ~ 12:00 p.m. Workshop Session IV
12:15 ~ 3:00 p.m. Keynote and Awards Luncheon – Plaza Ballroom
Anthony Harmon, AFT Vice-President

Certificates of Achievement presented
5, 10, 15, 20, 25, 30, and 35 year members honored
Passing the Scroll

Lodging Information: Conference Lodging will be at the Sonesta Downtown White Plains
66 Hale Avenue White Plains, NY 10601

Rate \$199 /Per night Parking fee of \$12 a night per car
(See the Lodging insert for more information.)

Area Things to do: Edward Hopper House and Museum Sleepy Hollow and Washington Irving's house
Marshlands Conservancy Donald M. Kendell Sculpture Gardens
The Westchester Mall

Conference Info: See nyslaa.org/conference.html to download copies of this brochure.
Join NYSLAA-L from nyslaa.org for questions/discussions regarding the conference.

2024 Outreach for the Community

This year we will be collecting for the following agencies:

- * **Humane Society of Westchester - Cleaning Supplies and Pet Care Items:** Disinfecting Wipes, Paper Towels, Windex, Bleach, Brooms, Small Scrub Brushes, Large Garbage Bags, Disposable Gloves, Dish Soap and Liquid Hand Soap, Hand Sanitizer, Ziplock Gallon Bags, Laundry Detergent, Snow Shovels, Pet Safe Ice Melt, Heating Pads and Hot Water Bottles **Toys and Food Items:** Large & Medium Dog Kong Toys, Canned Dog & Canned Cat Food (We accept all food donations, but have a greater need for canned pet foods), Canned Pumpkin, Dog & Cat Toys, Dog & Cat Treats, including Inaba Churu Cat Treats, Plain Yogurt, Stuffed Animals, Peanut Butter
- * **WCHC at Coachman Family Center** —monetary donations are requested.

Donated items, along with cash, and checks (made payable to NYSLAA) will be accepted at the NYSLAA registration table. Please consider helping our host's area charities.

Questions? Contact: Wendy Freier at: 315-521-9442 or wfreier@owwl.org
Donna Hanna at: 585-245-5508 or hanna@geneseo.edu

Speaker Information

Thursday

Workshop Session I

- 1. Westchester Public Library Staff**
Members of the staff at the Westchester Public Library
 - 2. Jennifer Guzman**
Emergency Manager
SUNY Downstate Medical Center
 - 3. Cheryl Marriott, DRE**
Currently works in the LRMS Department, serves as Coordinator of Archives and Special Collections at SUNY Downstate for the past 37 years. She currently serves as Co-Convenor of Metropolitan New York Library Council Library Assistants and Support Staff group. President of NYSLAA
 - 4. Valentin Colon**
New York Public Library retiree
- Nina Manning**
New York Public Library retiree

Workshop Session II

- 5. Jennifer Guzman**
Emergency Manager
SUNY Downstate Medical Center
- 6. Gregg Headrick**
Currently works at SUNY Downstate Medical Center for the past 5 and a half years. Member of Downstate scholarly activities workgroup and member of New York State Copyright First Responders group
- 7. Violet O. Price, MLS**
Currently is Head, Library Resources Management Services Department and has served as a faculty member at SUNY Downstate Health Sciences University for the past 24 years.
- 8. Matthew Bollerman**
Chief Executive Officer, Hauppauge Public Library

Friday

Workshop Session III

- 9. Natasha Isma**
Grievance Representative at DC 37
 - 10. Donna Hanna**
Collection Management Assistant for Milne Library and has worked in the library since 1979. Donna currently serves on the Milne Library Collections Team as well as the Milne Library Staff events Committee. Membership Secretary for NYSLAA
- Wendy Freier**
Collection Development for Geneva Public Library and has worked in the library since 2000. A member of the Employee Appreciation Committee. NYSLAA Conference Coordinator
- 11. Liz King**
Associate Director, LIS
Rensselaer Polytechnic Institute
 - 12. Max Prime**
Director of Government Relations and Advocacy,
New York Library Association

Workshop Session IV

- 13. Alexander Eustice-Corwin**
Offsite Collections lead for the University of Rochester, Adjunct Faculty at Nazareth College in the Department of Philosophy. Currently a PhD candidate in Human Development at the University of Rochester
- 14. Liz King**
Associate Director, LIS
Rensselaer Polytechnic Institute
- 15. Caroline Kravitz**
Scholarship Program Coordinator at Brooklyn Public Library
- 16. Sara Banks MSILR**
Director, Benefits and HR Operations at The New York Public Library

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Library Workers: Making Connections and Making a Difference

43rd Annual NYSLAA Conference, Sonesta Hotel, White Plains, NY

June 5 - 7 2024

Registration Form

Name _____

Home Address _____

City _____ State _____ Zip _____

Phone Number _____ Work _____

Email _____

In the event you have an emergency while at the conference, please provide contact information.

Name _____ Phone _____

I would like to volunteer: Registration Table Carpooling Anything you need

Registration Information

Early Bird registration deadline: April 12, 2024

Final Registration deadline: May 10, 2024

Full payment must accompany registration.

Mail to: Donna Hanna
SUNY College at Geneseo
Milne Library
1 College Circle
Geneseo, NY 14454

Make checks payable to NYSLAA
Pay using *Paypal* (see back of form,
an extra \$8 fee applies per person).

We regret that **no refunds** can be made.

Please direct registration questions to Donna at:

phone: 585-245-5508

email: hanna@geneseo.edu

Confirmation, receipt, and information will be mailed after the payment has cleared.

Any returned check fees must be paid prior to receipt of conference packet.

Workshop Selections

Some workshops sessions might be limited. Please give more than *one* choice below.

1st Choice 2nd Choice 3rd Choice

Thursday Workshop Session I (Workshops 1 - 4 only) _____

Workshop Session II (Workshops 5 - 8 only) _____

Friday Workshop Session III (Workshops 9 - 12 only) _____

Workshop Session IV (Workshops 13 - 16 only) _____

Workshop substitutions: In the event of an emergency, we reserve the right to substitute an equally qualified speaker or cancel a workshop and honor one of your alternative choices.

SPECIAL NEEDS: NYSLAA can better accommodate you if we know in advance. Please indicate any physical or dietary requirements below. Will you need a ride to any of the offsite events?

Registration Fees

Early Bird Deadline—April 12, 2024 (Postmarked or submitted to PayPal by April 12, 2024)

- Full Conference: 4 workshops, 2 breakfasts, 1 lunch, Meet & Greet, Thursday Dinner
 \$ 160.00 Member \$ 185.00 Non-member \$ _____
- Thursday Only: 2 workshops, Thursday breakfast & dinner
 \$ 120.00 Member \$ 145.00 Non-member \$ _____
- Friday Only: 2 Workshops, Friday breakfast & lunch w/keynote
 \$ 120.00 Member \$ 145.00 Non-member \$ _____

Final Deadline—May 10, 2024 (Postmarked or submitted to PayPal by May 10, 2024)

- Full Conference: 4 workshops, 2 breakfasts, 1 lunch, Meet & Greet, Thursday Dinner
 \$ 170.00 Member \$ 195.00 Non-member \$ _____
- Thursday Only: 2 workshops, Thursday breakfast & dinner
 \$ 130.00 Member \$ 155.00 Non-member \$ _____
- Friday Only: 2 Workshops, Friday breakfast & lunch w/keynote
 \$ 130.00 Member \$ 155.00 Non-member \$ _____

Optional Fees (Payment for the following must be included in your registration fee.)

Wednesday Tours — See insert for details and timing. Pay for the tour you take.

- Kykuit, the Rockefeller Estate \$25.00 \$ _____
- The Perry Grainger Home and Studio \$20.00 \$ _____

Apparel Choices—Indicate color and size choice below.

- jersey tee crimson (XS - 4XL) _____ \$20.00 \$ _____
- button down jersey crimson (XS - 4XL) _____ \$40.00 \$ _____

NYSLAA Membership 2024 \$15.00 regular \$12.00 associate \$ _____

If you are not a 2024 member yet, join now and register above at the NYSLAA member rate.

To pay online go to www.nyslaa.org/membertools.html. \$ 8.00 \$ _____

(A \$8 fee applies Per Person, even for multiple registrations through PayPal.)

Total Amount for Conference: (Make checks payable to NYSLAA.) \$ _____

Food Information

The following are included. To assist with catering, please mark your attendance (yes or no) for each meal:

- Wed. Meet & Greet (included in registration fee) Yes No
- Thurs. Breakfast/hot buffet Yes No Dinner Buffet Yes No
- Fri. Breakfast/hot buffet Yes No Lunch Buffet Yes No

Enter any special dietary needs in the space provided on the front of this form.

Name Tag Information

Name badges will be required for all conference activities.

Name: _____

Title: _____

Institution/Library: _____

City/State: _____

Registration fees to NYSLAA are not deductible as charitable contributions for federal income tax purposes.