

Call for Nomination

NYSLAA Executive Council Elections Heather Gad, 2023 Election Chair Each year NYSLAA seeks nominations for three officers. This October we will hold elections for President, Treasurer and Corresponding Secretary. NYSLAA officers serve a two-year term and shall submit a written annual report to the President in January.

The President shall:

- 1) prepare an agenda for all general sessions and for meetings of the Executive Council;
- 2) preside at all general sessions of the Association and at meetings of the Executive Council;
- 3) fill the vacancies in the Executive Council by appointment;
- 4) authorize the creation of ad hoc and special committees;
- 5) act for the Executive Council between meetings of the Council;
- 6) collect written annual reports from all officers, committee chairs, the Ambassador, and the Certificate of Achievement Review Board Coordinator for publication in the first quarter newsletter;
- 7) perform other duties as may be required.

The Treasurer shall:

- 1) receive, record, hold, and disburse all monies of the Association at the direction of the Executive Council;
- 2) receive all membership dues;
- 3) prepare a written annual statement of accounts for the Association;
- 4) perform such other duties as may be required.

The Corresponding Secretary shall:

- 1) conduct such correspondence as may be directed by action of the Executive Council or Association and keep an official file of correspondence to be deposited in the archives upon completion of the term of office;
- 2) liaison the Public Relations Committee;
- 3) chair the Election Committee in even years;
- 4) perform such other duties as may be required.

Step-Up for NYSLAA! • Run for an office or nominate a colleague! • Take an active part in NYSLAA's future. • Serving as an Officer is very rewarding. •Melanie Castine is not running again. Thanks for your service, Melanie! The nomination form is online at nyslaa.org.

New York State Library Assistants' Association

Executive Council Officer Nomination Form

I nominate _____ for the office of:

_____ President _____ Treasurer _____ Corresponding Secretary

Signed: _____

Print Name: _____

Library: _____

Phone: _____ Email: _____

Please be sure to include a brief bio of the nominee with this form. Candidate Acceptance Form I accept the above nomination.

Signed: _____

Print Name: _____

Library: _____

Phone: _____ Email: _____

Return to: Heather Gad, James M Milne Library SUNY Oneonta 108 Ravine Parkway, Oneonta, NY 13820 or send by email to: Heather.Gad@oneonta.edu.

Nominations must be received by October 20, 2023.